

# TOWN OF ELLINGTON

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## **ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES JANUARY 8, 2014**

**PRESENT:** Chairman Sean Kelly, Vice Chairman Chris Todd, Stefanie Cunningham and Alternate Donna Resutek

**ABSENT:** Gilbert Gamboa, David Hurley, Stanislav Moline

### **STAFF**

**PRESENT:** Kristin Michaud, Recording Secretary

### **OTHERS**

**PRESENT:** James Prichard, BOS Liaison

### **I. CALL TO ORDER:**

Chairman Kelly called the EDC meeting to order at 7:02 p.m.

### **II. PUBLIC COMMENTS: NONE**

### **III. NEW BUSINESS:**

#### **1. Report: Tax Abatement Programs**

Request for Tax Abatement from Desco Professional Builders, Inc. and Ellington Property Management, LLC, associated with the construction of a new 16,000 square foot building and the addition of machinery, vehicles and employees at 290 Somers Road.

**BY CONSENSUS THIS ITEM WAS TABLED TO THE FEBRUARY 12, 2014  
REGULAR MEETING.**

Chairman Kelly stated that Lisa Houlihan, Town Planner, relayed to him that the applicant has requested this matter be continued to the February regular meeting to allow them additional time to gather more information.

Chairman Kelly also noted that the Earthlight Tax Abatement application is on the agenda for the Board of Selectmen for Monday, January 13, 2014.

### **IV. ACTIVE BUSINESS:**

#### **1. Tolland County Chamber of Commerce Report.**

Chairman Kelly noted that Ms. Houlihan stated that with TCCC membership the Ellington EDC is invited to attend monthly TCCC EDC meetings. Those meetings are held on the second Tuesday of every month at 12 pm and the locations alternate. He stated that Ms. Houlihan is available to attend the January and February meetings, but will need someone to attend the March 11, 2014 meeting.

The commission agreed to discuss this at the next regular meeting when a full board is present.

**NO MOTIONS OR DECISIONS**

2. Report: Agricultural Initiatives

Nothing to report.

**NO MOTIONS OR DECISIONS**

3. Report: Business Directory

Chairman Kelly stated the directory is now on the Town's website and that Ms. Houlihan is planning to work with a couple familiar businesses to go through the process of claiming their business to work out any kinks. Chairman Kelly also added that Ms. Houlihan stated that once a comfort level is reached and all possible kinks are worked out a mass mailing and door to door campaign to businesses will be organized. He also added that once a decent number of businesses are claimed then efforts can be extended to advertise to Ellington residents utilizing the Reminder, Ellington Connection and press release, to name a few.

The commission was excited to see the directory live and all accessed the website to try it out.

**NO MOTIONS OR DECISIONS**

4. Report: Business Surveys and Site Visits

Nothing to report.

**NO MOTIONS OR DECISIONS**

5. Report: Current Economic Activity

Nothing to report.

**NO MOTIONS OR DECISIONS**

**V. ADMINISTRATIVE BUSINESS:**

1. Approval of the December 11, 2013, regular meeting minutes.

**MOVED (TODD), SECONDED (CUNNINGHAM) AND PASSED UNANIMOUSLY TO APPROVE THE DECEMBER 11, 2013 MEETING MINUTES AS WRITTEN.**

2. Election of officers.

**BY CONSENSUS, THIS ITEM WAS TABLED TO THE FEBRUARY 12, 2014  
REGULAR MEETING.**

**BY CONSENSUS THE COMMISSION ADDED TO THE AGENDA A DISCUSSION  
REGARDING HOSTING AN EVENT FOR THE GOLOCAL BUSINESS DIRECTORY  
PARTICIPANTS.**

The commission discussed hosting an event at the senior center on the night of our EDC regular meeting in April, noting that the meeting will be an informal meet and greet. The meeting will provide an opportunity to network with businesses and receive feedback regarding the directory.

The Commission discussed times to hold the event on April 9, 2014 and it was agreed to start the meeting at 6:30 and end at 8:30. Kristin Michaud, Administrative Secretary II, will schedule the date and time with the Senior Center.

It was discussed asking Gregory Lewis, Business Advisor, Connecticut Small Business Development Center (SBDC) to speak and Chairman Kelly has already asked to have someone from Connecticut Business and Industry Association (CBIA) come and speak. Chairman Kelly would like an open forum to allow the businesses to speak briefly about what their experience has been with the directory thus far.

By consensus the commission was happy with how this turned out and is excited to hear feedback.

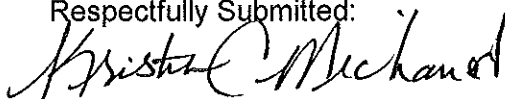
**NO MOTIONS OR DECISIONS**

3. Correspondence: NONE

**IV. ADJOURNMENT:**

**BY CONSENSUS THE MEETING WAS ADJOURNED AT 7:25 P.M.**

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Kristin C. Michaud".

Kristin C. Michaud  
Recording Secretary